

REGULAR MEETING
KAYCEE TOWN HALL
February 13, 2024
7:00 P.M.

Present: Mayor: Barry Gehrig. Council: Tom Knapp, Jennifer Lompe, and Kelsey Anderson. Public Works: Sara Portwine. Law Enforcement: Deputy Ken Richardson. Clerk: Kristen LeDoux.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

MAINTENANCE REPORT: Ms. Portwine gave the monthly maintenance report. The garbage trailer has been repaired. The backflow preventer for the firehall has arrived but they are still waiting for the meter. The first deadline for the lead and copper inventory is due in October and there is funding available to help with the process. The plow truck is scheduled for new brakes. There are some water meters in town that need replaced due to age.

LAW ENFORCEMENT: Deputy Ken Richardson gave the report for January and entertained questions from the Council.

NEW BUSINESS:

Catering Report: Councilwoman Lompe moved to approve the catering report as presented. Councilwoman Anderson seconded. Motion carried.

Updates/Correspondence:

- There will be an Election Proclamation on February 23rd to proclaim the election on May 7th, 2024.
- An electrician is scheduled to do maintenance in the town hall building.
- Councilman Knapp has been looking into various funding opportunities.

OLD BUSINESS: None.

LEGAL ISSUES: None.

MINUTES: Councilman Knapp moved to approve the minutes from the January 23rd regular meeting as presented. Councilwoman Anderson seconded. Motion carried.

TREASURER’S REPORT: Ms. LeDoux presented the Council with a year-to-date financial report. Councilwoman Lompe moved to approve the treasurer’s report as presented. Councilman Knapp seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: 2J Services, Contract Labor - \$925.00; Atlas Premier Service, Rental/Lease - \$54.54; City of Casper, Dues/Fees - \$1,125.80; Crum Electric Supply, Supplies - \$37.81; Energy Laboratories, Testing - \$53.00; Ferguson Waterworks, Supplies/Repairs/Maintenance - \$2,057.20; Johnson County Clerk, Contracts - \$4,166.67; Montana Dakota Utilities, Utilities - \$1,685.42; National Band and Tag, Supplies - \$90.89; One-Call of Wyoming, Repairs/Maintenance - \$25.00; Powder River Energy, Utilities - \$317.76; Powder River Heating and Air Conditioning, Repairs/Maintenance - \$700.00; Range, Utilities - \$352.76; Rocky Mountain Fire Systems, Repairs/Maintenance - \$650.00; Taylor Trucking, Contract Labor - \$750.00; Tom’s Tire and Repair, Repairs/Maintenance - \$797.53; VISA, Short Term Liability - \$885.08; Wyoming Network, Publishing - \$25.00.

EXECUTIVE SESSION: Councilman Knapp moved to enter executive session for personnel at 7:39 p.m. Councilwoman Anderson seconded. Motion carried. Councilwoman Lompe moved to reconvene to regular session at 8:00 p.m. Councilman Knapp seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:00 p.m.

Barry Gehrig, Mayor

Kristen LeDoux, Town Clerk